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ANNEX 4

ANNEX

to the

COMMISSION RECOMMENDATION

on EU Host Nation Support Guidelines

ANNEX 4

Request for International Assistance (In-Kind)

Reference No.:

Date:

TEMPLATE

REQUEST FOR INTERNATIONAL ASSISTANCE ⁽¹⁾

(In-Kind)

1. HN requesting authority and contact details:
2. General description of requested assistance:
3. Type and number/amount of requested assistance:
 - 3.1. Technical parameters of the requested assistance, e.g.: voltage, frequency, (pumping) capacity, couplings, plugging, etc.: specify as much as possible – if applicable.
 - 3.2. Other specific requirements, e.g.: labelling, packing, expiry dates, language of manuals, etc.:
4. If not donated, what is the estimated duration of the use/need?
5. Consignee contact details:
6. Location of delivery points (including GPS coordinates) if already identified:
Land transport:
Air transport:
Maritime transport:
7. In-country warehousing and offered goods distribution provided by the HN:
8. Required paperwork (certificates, forms, pro-forma invoices, etc.):
9. Customs duties, taxes, tariffs, fees, and export and import restrictions and exemption protocols if in place:

⁽¹⁾ This template is to be integrated in the CECIS workflow